

Central
Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



CONSTITUTION ADVISORY GROUP

DATE: 25 JANUARY 2010

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| TITLE | EFFICIENCIES - EXECUTIVE BUSINESS | ITEM NO. |
| REPORT OF | Head of Democratic Services | 6 |

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| PURPOSE | To seek comments on a suggestion that it no longer be a requirement to report minutes of the Audit Committee or key decisions taken by an individual Portfolio Holder, committee of the executive or officer to meetings of the Executive. |
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RECOMMENDATION:

Members' views are requested.

SUPPORTING INFORMATION

1. Part C4 of the constitution, Executive Procedure Rules, sets out at paragraph 10 the business to be conducted at each meeting of the Executive. This includes:
 - 1.1 at paragraph 10.1.8, minutes of the Audit Committee; and
 - 1.2 at paragraph 10.1.11, report on any key decisions taken by an individual portfolio holder, committee of the executive or officer.

2. Reservations were raised at a recent Executive Chairman's briefing about whether this was still necessary or whether, in the interests of more efficient conduct of Executive business, these two requirements should be deleted. It could be argued that they are superfluous, given that both the minutes of the Audit Committee and notices of delegated decisions taken by Portfolio Holders are published on the Council's website in any event.
3. The Advisory Group's views are requested.

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| Contact Officer Details: | Key Background Papers: |
| Kathrin John | None |